

# Schedule of Fees

Shirley

## Flexible Funded Sessions 2021



### Flexible Funding Childcare & Education Offers

Our funding is offered as **Just 15/30** or **Flexible 15/30**, depending on your overall childcare requirements.

**At the age of 3 years your child is eligible for 570 hours of funded education which we offer flexibly as an enhanced stretched offer** of 576 hours for 48 weeks of the year. We also have some limited places to offer for 38 weeks. Our various sessions are shown in the tables below and where parents choose to access an Enhanced Offer, over and above the basic government funded provision, then there is an additional charge that covers additional services. These services include, but are not limited to, extra hours, snacks, lunches, trips outside the nursery, parties for children, equipment or gifts that the children take home such as for Mother's or Father's Day and other such specific activities that the nursery buys in specifically for children. You are not obliged to take up these additional services and you can access your funded only hours at NIL COST over the 38 week sessions as shown. Any additional hours outside our funded delivery are charged for but if you are attending all year round then we ensure your funded entitlement is accounted for on your invoice, usually, but not always, as a numerical sum. This sum equates to your 'free' entitlement from the government and the balance relates to the fees for your remaining childcare, as shown in the Fees List, plus any outstanding monies carried forward.

**A further 570 hours of extended entitlement childcare are available for eligible families.** The eligibility criteria for this is available on the government and our own website and there are links on the website. It is the parents responsibility to check their eligibility through HMRC and they must provide an eligibility code to ourselves for checking with the Local Authority prior to being able to take up the extended offer. We only offer our '30 hours' as 1140 hours stretched over 48 or 51 weeks of the year, giving an average of 22.35 hours per week. We are able to offer places at NIL COST, as shown in our Fees List, subject to our usual availability. We do not offer 30 hours places over a 38 week Term. Please see our **Admissions Policy** for further information. Where you choose to attend all year round then your total funding entitlement will be accounted for on your invoice and shown as a number of hours. This equates to your 'free' entitlement from the government and the balance relates to the fees for your remaining childcare.

# Our Busy Bees - Flexible 15 or Flexible 30



## Funding with Additional Day Care - 3/4 year olds

If you wish to attend sessions of your choice over the whole year then we are able to allocate your funded hours into those sessions, with fees, as shown in the table below. These fees are representative of funding starting in September and where this starts in January or April there will be variations due to the number of weeks and months it is allocated over and in these months fees will appear higher.

Please ask for our further Flexible 15 or 30 Calculation Sheets.

### Fees for 3 year olds eligible for 570 hours of Flexible Funding Entitlement (FFE) per annum from the term after their 3rd birthday (Stretch option = 11.18 hrs per week over 51 weeks)

Session	Funding entitlement		Daily Fee
8am-6pm	5.59 hr	Entitlement per day for 2 days	£30.41
	3.73 hr	Entitlement per day for 3 days	£37.93
	2.80 hr	Entitlement per day for 4 days	£41.69
	2.23 hr	Entitlement per day for 5 days	£43.99
8am-1pm	3.73 hr	Entitlement per day for 3 days	£22.93
1pm-6pm			£20.93
8am-1pm	2.80 hr	Entitlement per day for 4 days	£26.69
1pm-6pm			£24.69
8am-1pm	2.23 hr	Entitlement per day for 5 days	£28.99
1pm-6pm			£26.99
<b>Short Day</b>	<b>15 hours</b>		
9am-4.30pm	5.58 hr	Entitlement per day for 2 days	£28.46
	3.73 hr	Entitlement per day for 3 days	£35.93
	2.8 hr	Entitlement per day for 4 days	£39.69
	2.23 hr	Entitlement per day for 5 days	£41.99

### Fees for 3 year olds eligible for 1140 hours of Flexible Funding Entitlement (FFE) per annum from the term after their 3rd birthday (Stretch option = 22.35 hrs per week over 51 weeks)

Session	Funding entitlement		Daily Fee
8am-6pm	7.45 hr	Entitlement per day for 3 days	£22.91
	5.59 hr	Entitlement per day for 4 days	£30.41
	4.47 hr	Entitlement per day for 5 days	£34.94
8am-1pm	4.47 hr	Entitlement per day for 5 days	£19.94
1pm-6pm			£17.95
<b>Short Day</b>	<b>30 hours</b>		
9am-4.30pm	7.45 hr	Entitlement per day for 3 days	£20.91
	5.59 hr	Entitlement per day for 4 days	£28.41
	4.47 hr	Entitlement per day for 5 days	£32.94

In order to claim funding then parents must complete the Busy Little Bees Flexible Funding Agreement and the Local Authority Funding Agreement.  
30 hour Eligibility Codes are applied in the Term after they are issued.

# Just 15 or Just 30



## Without Additional Day Care (These prices will be reviewed in September 2021)

Sessions times are as shown.

Please note only some sessions are nil cost to you.

### 3 - 5 years 1:8 ratio

#### FLEXIBLE FUNDED SESSIONS

SESSION TIMES INCLUDE LUNCH WHERE APPLICABLE & ENHANCED RESOURCES

12 Funded Hours For 48 weeks	9am-5pm 8 hr day + 9am-1pm 4 hr day	£21/week*
12 Funded Hours For 48 weeks	9am-5pm 8 hr day + 1pm-5pm 4 hr day	£19/week*
12 Funded Hours For 48 weeks	9am-1pm / 1pm-5pm 4 hr day x 3 days	£25.20/week (am) £19.20/week (pm)
24 Funded Hours For 48 Weeks	9am-5pm 8 hr day for 3 days	£37.80/week*
30 Funded Hours over 51 weeks	8.30am-1pm      4.5 hrs per day	£42/week*
	1pm-5.30pm      4.5 hrs per day	£32/week*

#### FUNDED ONLY SESSIONS

15 Funded Hours For 38 weeks	1.30pm-4.30pm    3 hrs per day over 5 days Voluntary contributions for food	NIL COST £12.50/week
30 Funded Hours over 48 weeks	1pm-5.45pm      4.75 hrs per day over 5 days Voluntary contributions for food	NIL COST £12.50/week

See Admissions Policy for number of available Funded Only places

These sessions are representative of funding starting in September. Where this starts in January or April there could be variations due to the number of weeks and months the funding is allocated over.

**Please note: there are no variations to the above hours or sessions. If you require hours outside of the above you will need to book wraparound care.**

For all these sessions attendance is monitored to ensure the full government entitlement is being used effectively. Should we find the entitlement is being underused (because you have collected early or arrived late) you may be subject to additional charges if funding is removed by the local authority. We ask that you respect the times booked and do not attempt to claim these government funds fraudulently.

# Fee Terms & Conditions



## Registration Fees

£200 per Nursery child. £50 of this is non-refundable, £150 is deducted from last months fees or returned when the child leaves if there are no outstanding fees.

Payment of your Registration Fee guarantees your place and entitles you to our programme of Settling Visits as per our Settling Policy. We always recommend children attend at least one settling visit to allow them to familiarise themselves with their carers and surroundings. We reserve the right to charge a Refundable Deposit of £50 for Just 15 or Just 30 places

## Fees

Nursery fees are payable for 51 weeks of the year, or for the 48 weeks of our Flexibly Funded Enhanced Offer, which includes bank holiday closures. We will not charge fees if we close due to inclement weather. One month's notice of leaving is required or one month's fees in lieu of notice may be paid. For children receiving grant funding this notice period is extended to up to one term's notice, but should always be at the end of a term.

## Allocation of Places

Our Admissions Policy outlines further detail of allocation of places.

## Snacks, Lunch & Refreshments

Breakfast, mid-morning and afternoon snacks and refreshments are included within the daily fees. Hot Lunches are included where indicated or can be purchased as extras if required. Parents may supply packed lunches if they prefer but no reduction in Fees is allowed where this is included in the price for the place.

## Additional Hours

Where additional hours are required these may be booked at £8.00 per hour unless otherwise priced within the Schedule of Fees. A minimum of 1 hour is charged.

## Late Collection/Non-booked hours

Where you are late in collecting your child from any session and you have not pre-booked additional hours then a fee of £10 per 15 minutes will be charged.

## Discounts

These are available when 2 or more children attend at a rate of 10%. Discounts are taken off the eldest child first. We also offer a 10% Twins or other multiple birth discount.

## Invoicing

Invoices are produced each month based on these prices. All invoices are now emailed to parents. It is your responsibility to inform us if an invoice has not been received. Late payment charges will still be applied if payment is not on time, irrespective whether you have received an invoice or not.

## Late Fees Charge

All fees are due by the 1st of the month. Where fees are not paid by this date a **Late Payment Charge of 10% (with a minimum charge of £15)** per child per month will be applied. This is detailed further in the Registration Form & Parental Agreement. We pursue any debts with a strict policy that may result in exclusion if payments are not made on time.